

EXHIBIT F
NOTICE TO PROCEED

Sulphur Fire Road Damage Repair and Rehabilitation

City of Clearlake

Pursuant to the Master Standard Agreement ("Agreement") entered into on the 1st day of September 2021, by and between the California Department of Housing and Community Development ("Department") and the City of Clearlake ("Subrecipient"), this NOTICE TO PROCEED ("NTP") is entered into on this 20th day of September 2021. This NTP sets forth specific details concerning the individual project proposed by Subrecipient for the Stand-Alone Disaster Recovery Infrastructure project located at the project address listed below and related approved activities by Subrecipient, as required. This Project is subject to, and hereby incorporates by this reference, the terms of the Agreement and is subject to the overall program funding allocation amount for Subrecipient as determined by the Department and set forth in the Agreement. There may be other Projects either already existing under the Agreement, or that may be proposed in the future. The budget for this Project, when added together with the total cumulative budget of all existing Approved Projects for Subrecipient, may not exceed the total funding allocation for Subrecipient.

1. Project Details

Project Name: Sulphur Fire Road Damage Repair and Rehabilitation

Project Address: The project is approximately 8.17 miles of Lakeshore Drive and connecting roadways in the City of Clearlake. The latitude/longitude at the center of the project is 38.973, -122.673. A map of reflecting the specific roadways referenced herein is attached as Attachment 1 hereto.

Project Description: The project proposes to rehabilitate roadways along approximately 8.17 miles of existing roadway in the northwest area of the City of Clearlake. These roadways were damaged by the 2017 Sulphur Fire, both during the response to the incident and during the recovery efforts. The fire response and cleanup efforts caused an average drop in pavement condition index from a 53 to a 47 (on a scale of 100), although some streets were impacted much more severely. With the degraded condition of the roads being so low after the disaster, the resulting damage is exponentially worse each year. Rehabilitation includes the grinding of the roadway sections down to a depth of 8 inches on most of the project and recycling the grindings and underlying base rock material to create a stable underlying roadway foundation. Following this effort, the roadway will receive between 2"-3" of asphalt concrete, depending on the specific street section as the final roadway surface. There are some areas where roadway foundation reconstruction will not be necessary, so these areas

will receive an asphalt overlay. The project area has very little conventional underground drainage infrastructure due to the rural nature of the area, and the project is situated along a steep slope. The drainage improvements on this project are limited to existing culvert roadway crossings and roadside swale re-establishment. Roadway culvert pipe crossings, drainage inlets and existing roadside swales were either damaged during or following the fire event due to erosion and siltation and are proposed to be either flushed or removed and replaced. Roadside swales will be re-established and lined with rock in order to reduce the impacts of erosion and sedimentation into the surrounding environment. The design specifies 46 roadway culverts and inlets to be cleaned via hydro-flushing, and 47 roadway culverts to be removed and replaced because they were damaged beyond repair. To better preserve the roadway and extend its useful life, the design implements installing an asphalt concrete dike along areas of the roadway where roadside drainage is likely to accelerate the degradation of the roadway. These dikes will serve to better direct storm water runoff on the asphalt surface where rock lined swales are not being re-established. The existing roadway is very narrow, with driving lanes being 9-10 ft wide. Where this occurs, installation of an asphalt concrete dike atop the existing roadway section would further reduce the traveled way to well below any reasonable standard, thus the design calls for installing the dike along the preexisting roadway edge, which does widen the overall improvements between 0.5-1.3 feet depending on the style of dike utilized.

2. Project Budget and Project Scope of Work

- A. The Project shall follow the budget and scope of work (hereinafter "Project Work") as described in the Project application, which is on file at the Department, Division of Financial Assistance, 2020 West El Camino Avenue, Sacramento, California and which is incorporated herein by reference.

Total Project Cost: \$8,784,288

Total DR-Infrastructure Award: \$8,784,288

- B. All written materials or alterations submitted as addenda to the original Project Application and which are approved in writing by the Department Contract Coordinator, as appropriate, are hereby incorporated as part of the Project Application. The Department reserves the right to require the Subrecipient to modify any or all parts of the Project Application in order to comply with DR-Infrastructure, federal and/or state regulations or requirements.
- C. Any proposed revision to the Project Work must be submitted in writing for review and approval by the Department and may require an amendment to this NTP. Any approval shall not be presumed unless such approval is made by the Department in writing in its sole and absolute discretion.

- D. Subrecipient shall withhold as retention 5% of all DR-Infrastructure funded Contractor payments. No retention payments shall be released to the Contractor or reimbursed to the Subrecipient until receipt and approval by the Department of all required Approved Project completion documents identified in Exhibit B, Section 6 of the Agreement.

3. Project Schedule and Project Performance Milestones

- City Council Construction Contract Approval: *September 16, 2021 *Pending receipt of the Notice to Proceed from HCD*
- City of Clearlake Notice to Proceed Issued: *September 17, 2021 *Pending receipt of the Notice to Proceed from HCD*
- Pre-Construction Meeting: *September 17, 2021 *Pending receipt of the Notice to Proceed from HCD*
- Bonds and Contract Submittal and Execution: *September 24, 2021*
- Construction Begins: *October 4, 2021*
- Construction Completion: *December 6, 2021*
- Final Inspection and Punch list: *December 16, 2021*
- Project Acceptance by City Council and Close Out: *January 6, 2022*

4. Reporting Requirements

- A. Subrecipient must timely submit the reports prescribed below. The Department reserves the right to request additional detail and support for any report made. Reports must be made according to the dates identified, in the formats provided by the Department and via the Department's Grants Network unless otherwise specified at the discretion of the Department. The Subrecipient's performance under this Agreement will be assessed in part on whether it has submitted the reports on a timely basis.

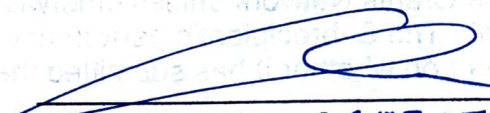
- 1) **Monthly Activity Report:** Subrecipient must submit a Monthly Activity Report that addresses the following, at a minimum: (1) a description of the current status of the Project Work; (2) a description of activities to be undertaken in the next reporting period; (3) a description of problems or delays encountered in Project Work and course of action taken to address them; (4) a description of actions taken to achieve Project Work expenditure deadlines; and (5) a summary of Project Work fiscal status, including award amount, funds drawn, and remaining balance. Unless otherwise waived in writing by the Department, Monthly Activity Reports must begin on the 10th calendar day of the second month following execution of this Agreement and must continue through the receipt and approval by the Department of the Project Completion Report, detailed below.
- 2) **Monthly Program Income Report:** Program Income, if identified as a funding source for any approved Project, must be included in the Project

budget and must be substantially expended prior to drawing Grant Funds. During the term of this Agreement, if Program Income is generated, the Subrecipient must submit a Monthly Program Income Report certifying the amount of Program Income generated, retained, and expended. Program Income remaining at the end of each quarter and at the expiration of this Agreement in excess of \$35,000 must be remitted to the Department.

- 3) Semi-Annual Labor Standards Report: During the term of construction for each Approved Project, each April 1st and October 1st, the Subrecipient must submit the Labor Standards Cover Memo, the HUD Form 4710 and the Davis Bacon Labor Standards Report 5.7 (if applicable). These forms are located on the Department website and are also available upon request.
- 4) Project Completion Report: At the completion of construction and once a Project is placed in service, the Subrecipient must submit a Project Completion Report.

By signing below, Subrecipient acknowledges and agrees to all terms and conditions of this Notice to Proceed. All terms and conditions set forth herein are deemed fully incorporated into and made a part of the Agreement.

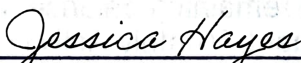
Authorized Signatory:


[Subrecipient Name] CITY OF CLEARLAKE

9-17-21
Date

ALAN FLORA, CITY MANAGER
Signatory Name and Title

Authorized Signatory:


California Department of Housing and Community Development

9/21/2021

Date

Jessica Hayes, Disaster Recovery Branch Chief
Signatory Name and Title